



NEHRU COLLEGE of NURSING



PANAYUR (P O), VANIYAMKULAM, PALAKKAD - 679 522

(Approved by Indian Nursing Council, Kerala Nurses & Midwives Council & Kerala Government
Affiliated to Kerala University of Health Sciences)

MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL

VENUE IQAC OFFICE	ACADEMIC YEAR 2022-2023	DATE 23/5/23	TIME 10.00am	Order of the Meeting 07
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Agenda-

Affiliation

Academic calendar

Curriculum meeting

Committee meetings

Academics

Result analysis

Academic performance

Clinical posting

Co- curricular activities

Commemorate Days

Faculty Development Programs

Funded Programs

Publications

Accreditation

Internal audit

Workshops, seminar and conferences

Suggestions from members

Any other matter with the permission of the chair



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ACTION TAKEN REPORT

(APPROVED IN THE MEETING HELD 19th DECEMBER 2022)

VENUE IQAC OFFICE	ACADEMIC YEAR 2022-2023	TIME 10.00am	ATR of Order of the Meeting 07
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S.NO	ITEM	ACTION BY	ACTION TAKEN	REMARKS
1	The members were informed regarding the upcoming continuation of affiliation inspection and to prepare the necessary documents	All departments	Documents prepared	Completed
2	Academic calendar for academic Year to be finalized	Curriculum Committee	prepared	Completed
3	Curriculum committee meeting to be conducted by May 2023.	Curriculum Committee	conducted	Conducted
4	All committee meetings to be scheduled and updated	Committee in charges	Conducted and updated	In progress
5	The syllabus to be divided among faculty and hours to be allotted for each faculty	Head of departments	Hours allocation done	Completed
6	The master rotation plan and clinical rotation plan to be prepared	Head of departments and class coordinators	Master rotation plan and clinical rotation plan prepared	Completed
7	Sessional exams to be planned and conducted as per the regulations	Class coordinators & Exam Scrutiny Cell	Tentative timetables prepared	In progress



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MINUTES OF MEETING CURRICULUM COMMITTEE

Academic Year 2022-2023	Date June 2, 2022	Time 02:00pm
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Members present

Sl.No	Name of the Faculty	Designation	Department	Position in the Committee
1	Dr.Kavitha Mole. P.J	Principal	Obstetrics and Gynaecology	Chairman
2	Ms.Priya Mary Stella.	Vice Principal	Medical Surgical Nursing	Secretary
3	Dr. Binu Babu	Associate Professor	Medical Surgical Nursing	Member
4	Mr. Abdul Nisthar T A	Head of the Department	Paediatric Nursing	Member
5	Lt.Col. Regina P F	Assistant Professor	Obstetrics and Gynaecology	Member
6	Mrs. Anusweena Thomas	Head of the Department	Psychiatric Nursing	Member
7	Ms. Zaina Elizabeth Jose	Head of the Department	Community Health Nursing	Member

The curriculum committee meeting started with one minute silent prayer.

The Chairman of the curriculum committee gave a brief introduction regarding the need and objective of the committee.

Meeting agenda

- Previous meeting corrections and rectifications
- Discussion regarding previous years university results
- Updating syllabus
- Academic Calendar
- Commencement of the academic year, Value added Courses and Add on courses
- Subject allocation and allocation of hours
- **Feed back of stakeholders**
- Remedial Classes
- Mentoring



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The Stakeholder's feedback of 2021-22 collected from faculty, students, alumni, other professionals, employer and employee.

The Principal pointed the need and importance of mentoring to ensure the overall development of the students.

The Principal instructed to conduct remedial classes for slow learners to improve their academic performance.


The discussion on Course Outcomes and Program Outcomes were done for effective attainment.

The meeting adjourned with vote of thanks.

Secretary

Chairperson




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